Accessing PrinBill as an Authorized User:

1. Go to www.PrinBill.com.
2. Click on the Authorized User Login button.
3. In the lower box for Authorized Users, type your e-mail address.
4. Enter your password, and proceed to view account activity.

If you forgot your password:

1. Go to www.PrinBill.com.
2. Click on the Authorized User Login button.
3. In the lower box for Authorized Users, type your complete e-mail address in the email field
4. Click on 'password hint' to give you a clue about your password.
5. If you would like the password emailed to you, click on the last part, to have your password 'e-mailed to you'. This will generate an email with your password, sent to your email address.